

## **BA.LLB ADMISSION- 2<sup>nd</sup> SEMESTER**

### **User Manual**

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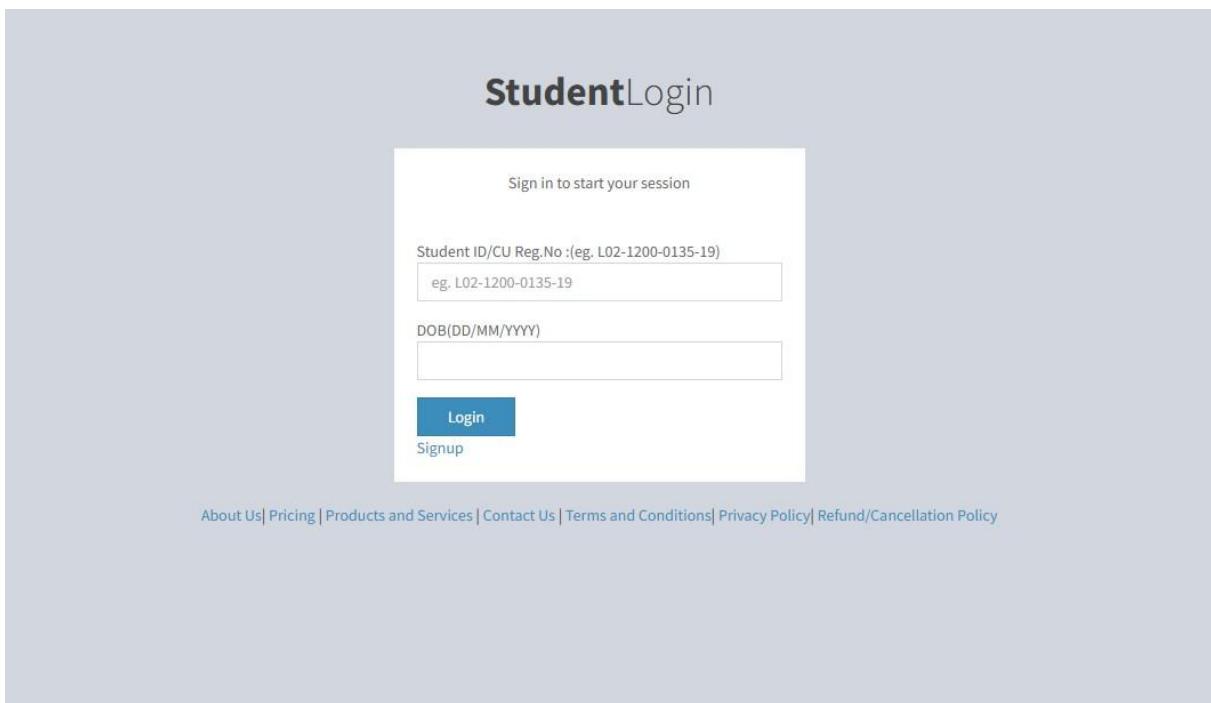
**For best view experience use Google chrome**

**This procedure Complete in Cyber Cafe**

#### **Step-1**

**Visit this Link: <https://erp.southcalcuttalawcollege.ac.in/Students/Login.aspx>**

**Open the Below Screen:**

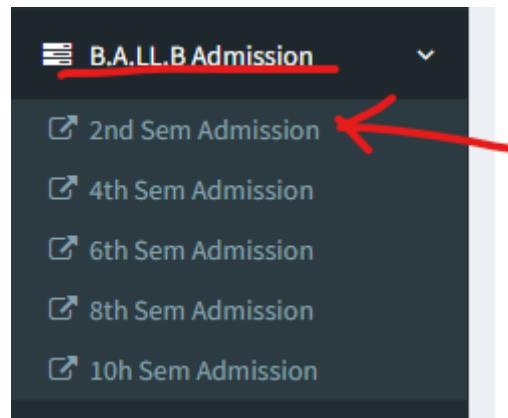


Enter your **Mobile Number/Student ID/CU Reg. No.** and **DOB** (Date of birth) and click on “**Login**” button.

**Note: Ensure your Student Profile is completed or updated prior to the admission process. If it is already complete, continue with the next step.**

## **Step-2**

**Then click on “B.A.LLB Admission” → SELECT YOUR DESIRED ADMISSION LINK.**

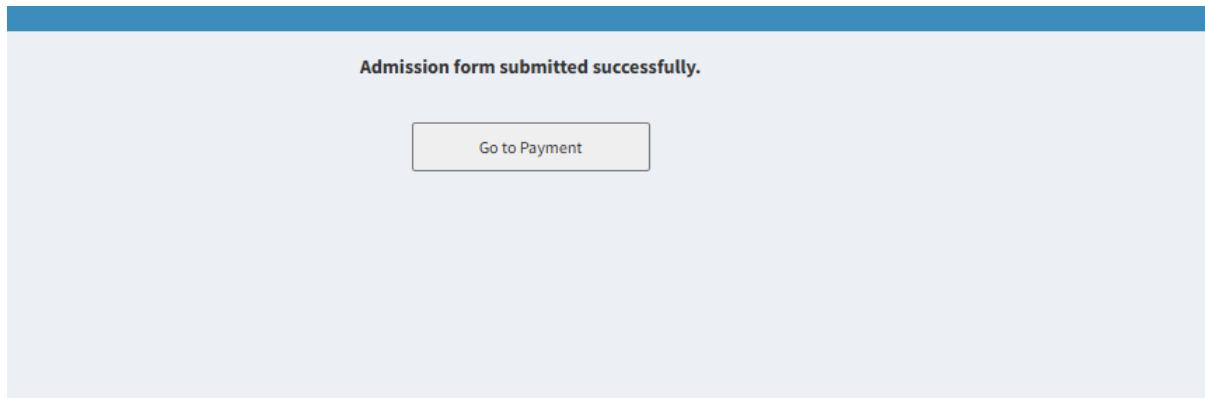


## **Step-3**

**Open the below screen: FILL UP THE FORM (if required)**

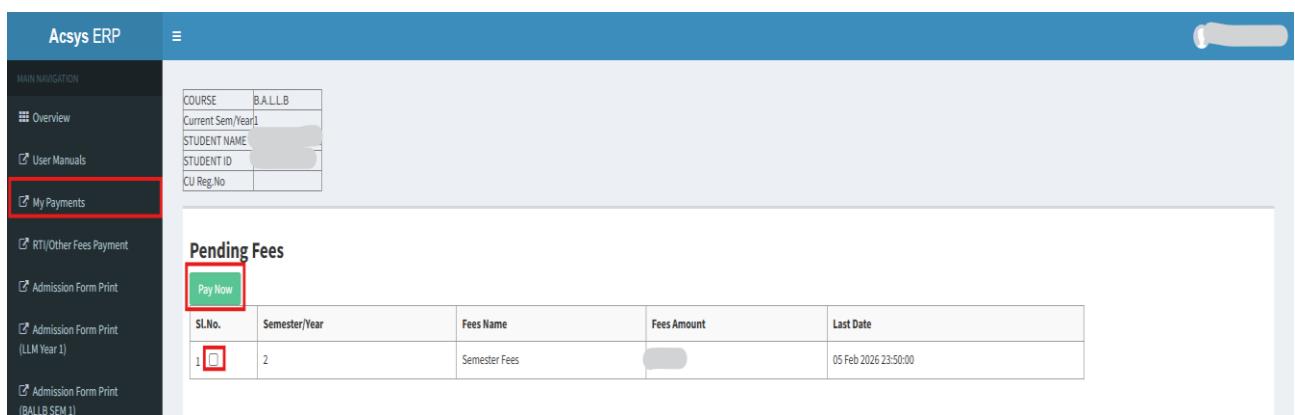
**Click on Save button.**

## **Step-4**



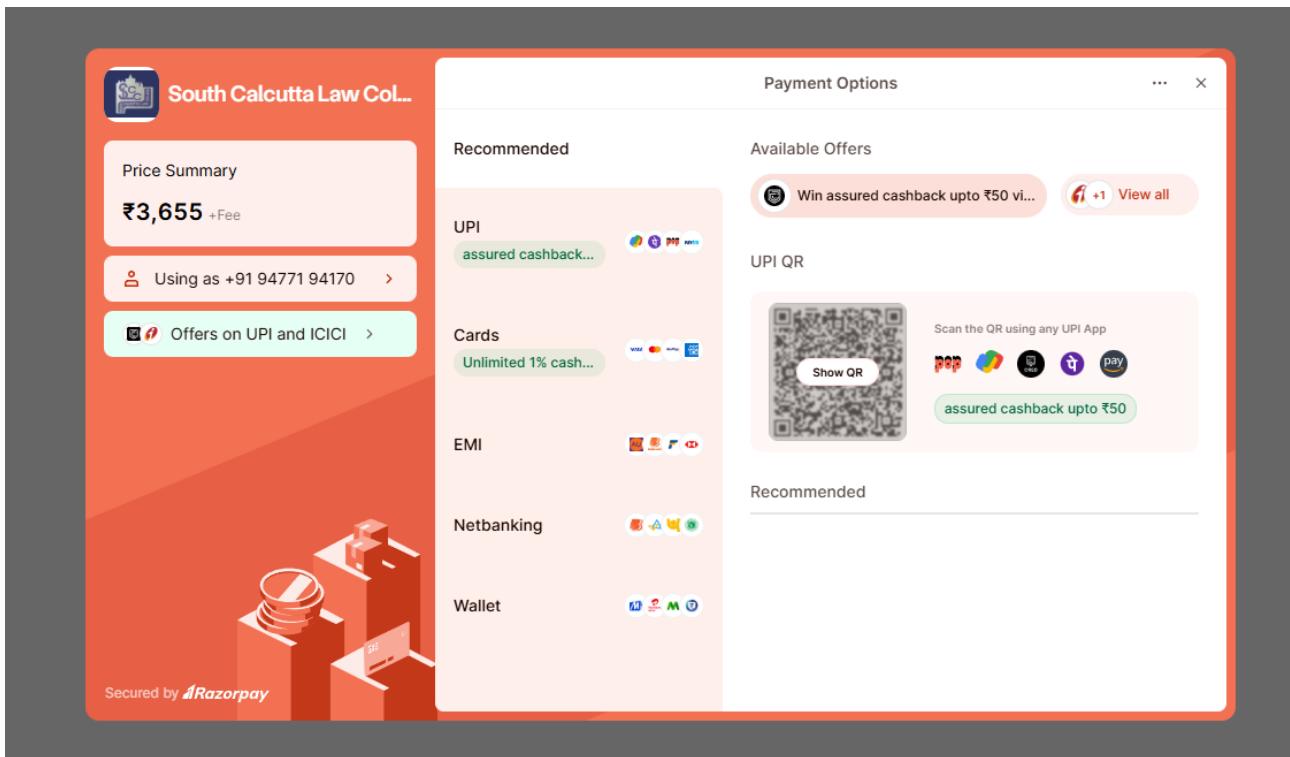
**Click on "Go to Payment" button.**

## **Step-5**



**Select the check box click on "Pay Now" button.**

## Step-6



South Calcutta Law Col...

Price Summary  
₹3,655 +Fee

Using as +91 94771 94170

Offers on UPI and ICICI

UPI assured cashback...

Cards Unlimited 1% cash...

EMI

Netbanking

Wallet

Payment Options

Available Offers

Win assured cashback upto ₹50 vi... View all

UPI QR

Show QR

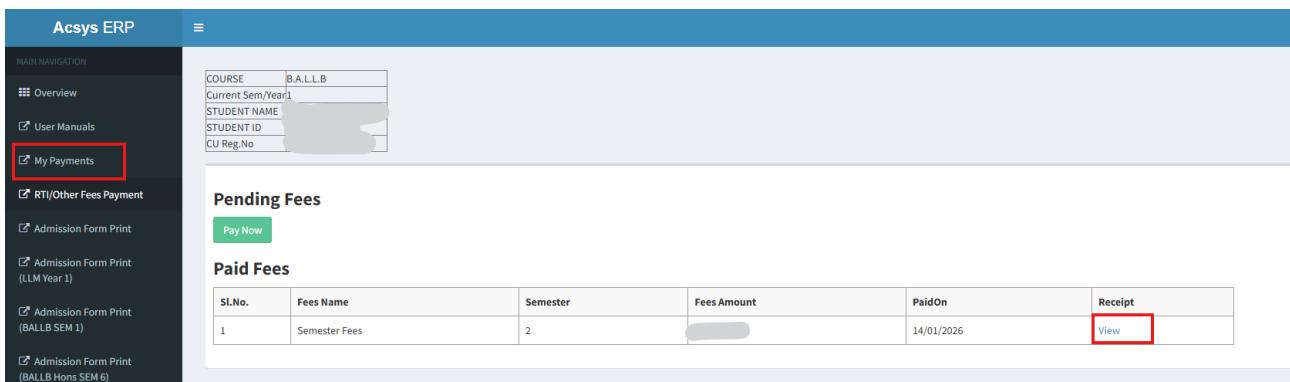
Scan the QR using any UPI App

assured cashback upto ₹50

Secured by 

**Pay the Admission Fees.**

## Step-7



Acsys ERP

MAIN NAVIGATION

- Overview
- User Manuals
- My Payments**
- RTI/Other Fees Payment
- Admission Form Print
- Admission Form Print (LLM Year 1)
- Admission Form Print (BALLB SEM 1)
- Admission Form Print (BALLB Hons SEM 6)

COURSE B.A.LL.B  
Current Sem/Year1  
STUDENT NAME  
STUDENT ID  
CU Reg No

Pending Fees

Pay Now

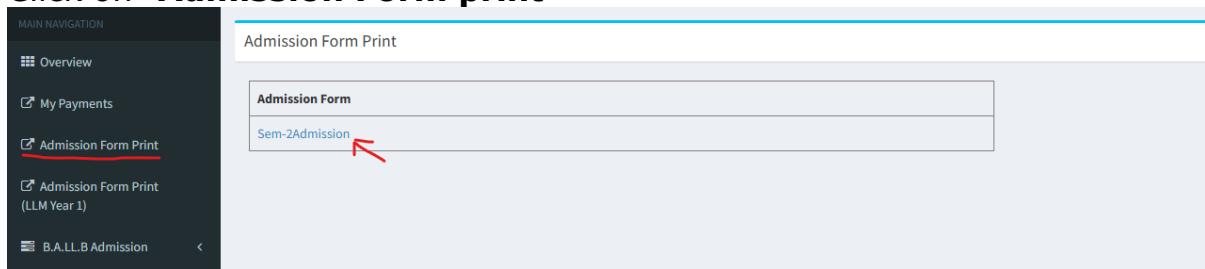
Paid Fees

Sl.No.	Fees Name	Semester	Fees Amount	PaidOn	Receipt
1	Semester Fees	2	(Redacted)	14/01/2026	<b>View</b>

Click on **View** and Download your Recipient.

## **Step-8**

**Click on “Admission Form print”**



**Then click on “Sem-2<sup>nd</sup> Admission” and print the Admission Form.**

**Note: Now your admission process is completed successfully. Kindly print your admission form and payment confirmation receipt and submit to college as per notification.**