

BA.LLB ADMISSION- 2nd SEMESTER User Manual

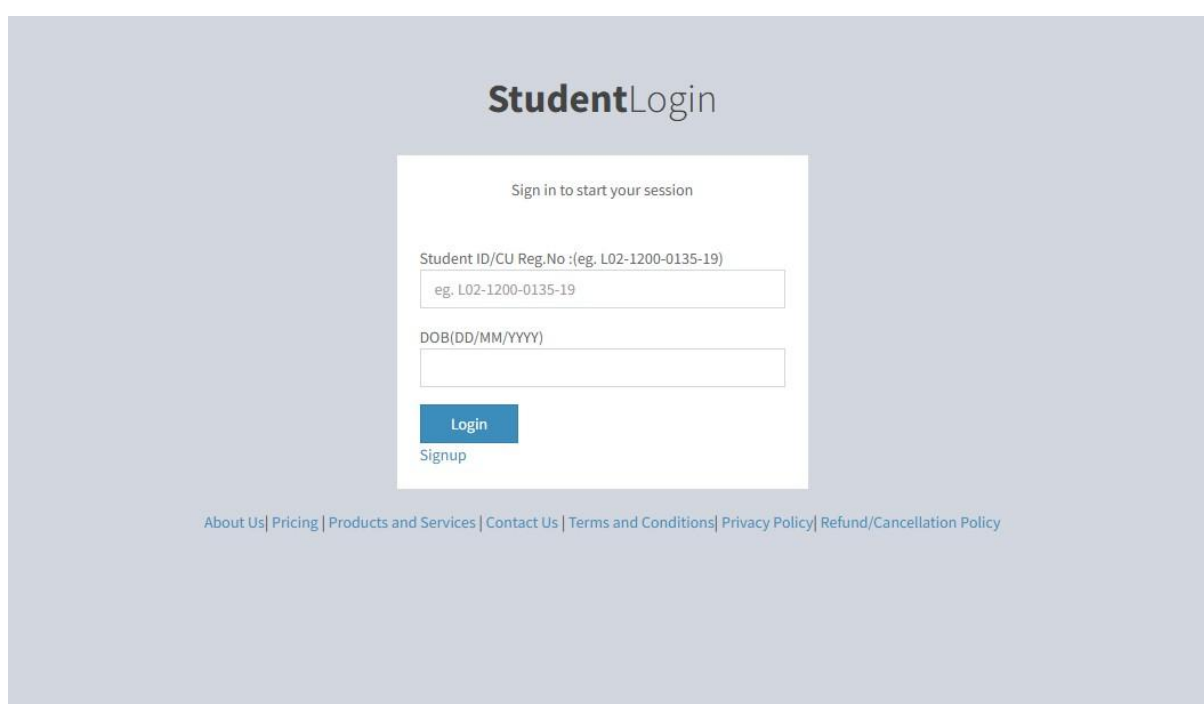
For best view experience use Google chrome

This procedure Complete in Cyber Cafe

Step-1

Visit this Link: <https://erp.southcaluttalawcollege.ac.in/Students/Login.aspx>

Open the Below Screen:

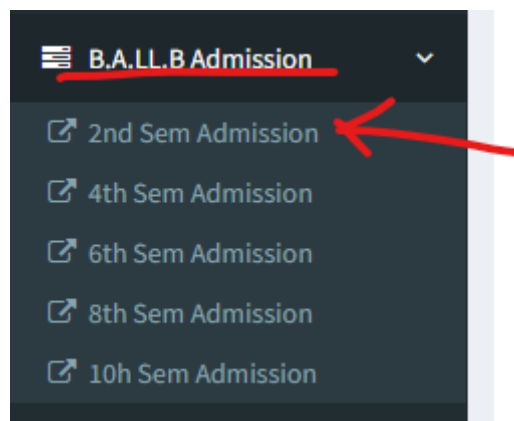


Enter your **Mobile Number/Student ID/CU Reg. No.** and **DOB** (Date of birth) and click on “**Login**” button.

Note: Ensure your Student Profile is completed or updated prior to the admission process. If it is already complete, continue with the next step.

Step-2

Then click on “B.A.LLB Admission” → SELECT YOUR DESIRED ADMISSION LINK.



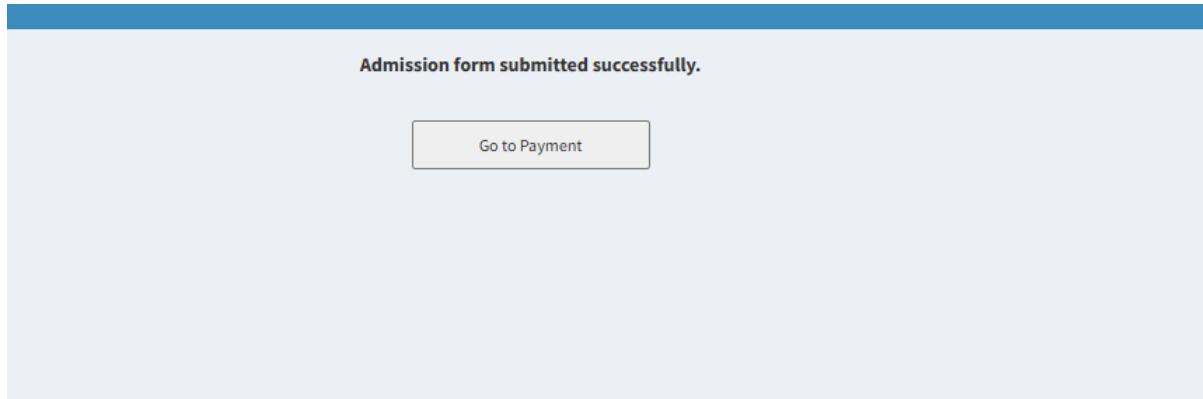
Step-3

Open the below screen: FILL UP THE FORM (if required)

A screenshot of a web application form titled "Admission 2nd Sem/Year". The form contains various input fields for student information, including Student ID, Name of the Candidate, Father Name, Gender, Date of Birth, Mobile No, Address, C.U. Registration No, College Roll No, Category, Physically Challenged, Course Applying for, Year/Semester applying for, and University Roll No. Below these fields is a table with two columns: "Subject" and "Paper". The table lists five subjects: English - II, Political Science - II, Sociology - II, Special Contract, and Family Law - II, each with a corresponding paper number (I to V). At the bottom left of the form, there is a "Save" button, which is highlighted with a red arrow.

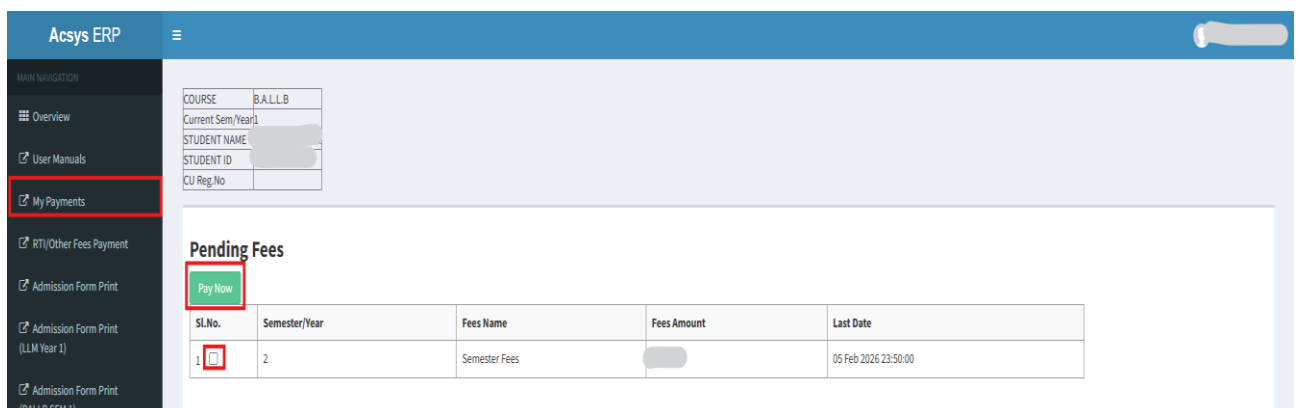
Click on Save button.

Step-4




Click on “Go to Payment” button.

Step-5



Select the check box click on “Pay Now” button.

Step-6


South Calcutta Law Col...

Price Summary

₹3,655 +Fee

Using as +91 94771 94170 >

Offers on UPI and ICICI >

Secured by Razorpay

Payment Options

Recommended

UPI

assured cashback...

Cards

Unlimited 1% cash...

EMI

Netbanking


Wallet

Available Offers

Win assured cashback upto ₹50 vi... +1 View all

UPI QR

Scan the QR using any UPI App

Show QR

assured cashback upto ₹50

Recommended

Pay the Admission Fees.

Step-7

Acsys ERP

MAIN NAVIGATION

Overview

User Manuals

My Payments

RTI/Other Fees Payment

Admission Form Print

Admission Form Print (LLM Year 1)

Admission Form Print (BALLB SEM 1)

Admission Form Print (BALLB Hons SEM 6)

COURSE

B.A.L.L.B

Current Sem/Year

1

STUDENT NAME

STUDENT ID

CU Reg.No

Pending Fees

Pay Now

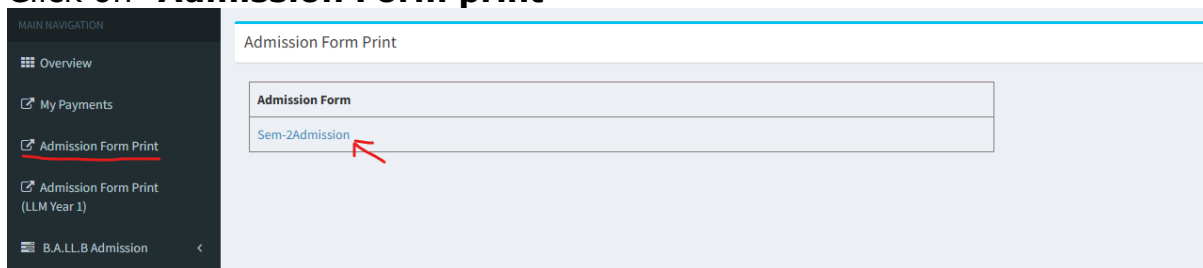
Paid Fees

Sl.No.	Fees Name	Semester	Fees Amount	PaidOn	Receipt
1	Semester Fees	2		14/01/2026	<div>View</div>

Click on **View** and Download your Recipient.

Step-8

Click on **"Admission Form print"**



Then click on **"Sem-2nd Admission"** and print the Admission Form.

Note: Now your admission process is completed successfully. Kindly print your admission form and payment confirmation receipt and submit to college as per notification.